

## **POSITION DESCRIPTION**

### **POSITION TITLE:**

Crisis Services Therapist

### **CLASSIFICATION:**

Clinician 2

### **POSITION LOCATION:**

Thomas J. Peachey Center

### **POSITION UNDER THE SUPERVISION OF :**

Crisis Services Supervisor

### **POSITION SUMMARY:**

This position requires the incumbent to provide initial screening and evaluation of services requests including crisis intervention and emergency services to a wide variety of individuals having various types of disabilities. These services must be provided under the general supervision of the Crisis Services Supervisor and be conducted in accordance with current agency policies and procedures relating to crisis and prescreening services. The Crisis Services Therapist will work as part of a set of rotating shifts with site location based on need and as assigned by Crisis Services Supervisor.

### **MAJOR DUTIES AND RESPONSIBILITIES:**

1. Provides pre-admission screening and crisis intervention services to the service area as part of a 24-hour emergency service team in compliance with Emergency Services Policies and Procedures. Includes services to jails, hospitals and other agencies upon request.
2. Implements continuity of care procedures and all client transfers/admissions to state facilities, in observance of all applicable diversionary initiatives.
3. Participates in clinical staff conferences to ensure the smooth integration and transition of clients into the service delivery system.
4. Provides short-term crisis counseling as schedule permits.
5. Assists in maintaining an up-to-date Emergency Services Resource Directory, for the outpatient clinic sites.
6. Receives on-going supervision from the Crisis Services Supervisor, as well as general supervision from the Site Supervisor, with the latter being related specifically to more immediate on-site issues.

7. Provides support, education, and service coordination to significant others on behalf of clients who are hospitalized.
8. Networks closely with other agencies on behalf of clients who are receiving crisis or prescreening services.
9. Participates in regular meetings with other crisis services' personnel to coordinate cases and to review intervention outcomes as a means of enhancing the provision of future emergency services.
10. Produces client related service records and maintains accurate and up-to-date documentation consistent with agency policies and procedures.
11. Performs other duties as assigned by supervisor which are consistent with the position and in compliance with agency policies and procedures.

### **ESSENTIAL KNOWLEDGE, SKILLS, AND ABILITIES:**

#### **Knowledge:**

Considerable knowledge of adult, adolescent, and geriatric psychology in mental health and substance abuse areas; of primary models for treatment of individuals having these problems; of appropriate methodologies for assessing psychopathology; and, of crisis intervention theory and techniques, and their application to individuals in crisis. Working knowledge of community systems and resources; and, inter-agency networking. Some knowledge of voluntary and involuntary admission to state facilities such as local jails or correctional facilities.

#### **Abilities:**

Demonstrated ability to assess client needs and develop appropriate initial treatment plans; to remain calm and reassuring in crisis situations and to intervene appropriately; to assist clients in evaluating and accessing available resources and work effectively with community resources; to communicate effectively both verbally and in writing; to accurately prepare and maintain client records and write reports and summaries; to exercise professional judgment; and, to work effectively with others as part of a treatment team.

### **QUALIFICATIONS:**

Advanced educational degree in a relevant field with professional, clinical experience in the provision of crisis intervention or a combination of education, training, and experience indicating the possession of essential knowledge, skills, and abilities; and, must be able to provide own transportation as necessary. License preferred. Will be required to obtain State Emergency Services certification following employment.

**SALARY RANGE:**

Classification Level 5A

**FLSA STATUS:**

Exempt

**VERIFICATION OF ACCEPTANCE OF POSITION RESPONSIBILITIES:**

This is to certify that I have read the above position description and accept the duties and responsibilities required of this position.

\_\_\_\_\_  
Employee's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Immediate Supervisor's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Chief Operational Officer's Signature

\_\_\_\_\_  
Date

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Chief Executive Officer's Signature

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Date

Updated : August 2006

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