

Northwestern Local Human Right Committee

The next scheduled meeting of the Northwestern Local Human Right Committee will be on November 13, 2012 at Northwestern Community Services Board.

MINUTES OF THE AUGUST 14, 2012 LHRC MEETING

The August 14, 2012 meeting of the Northwestern Local Human Rights Committee was held at Timber Ridge in Winchester, VA.

Members Present: Ms. Jeannie Decker; Ms. Audrey Brown; Ms. Carol Ricker; and Ms. Jean Snider.

Affiliates Present: Chuck Collins & Mark Seymour (Advocates); David Semanco (Bridging the Gaps); Christine Hartman (Children's Services of Virginia); Scott Worley (Creative Family Solutions); Heidi Fields (Family Preservation); Amy Smith & Scott Zeiter (Grafton); Heather Wilhide (Heart Havens); Chris Rousseau (Intensive Supervision); Eddie Cassidy (Lord Fairfax House); Cassie Phipps & Artea Ambrose (Lutheran Family Services); Paul Scardino (National Counseling Group); Mark Gleason (NWCSB); Emily Johnson (NOVA Family Services, Inc.); Troy Hawkins, Melanie Bounds, & Glenda Anderson (NW Works); Mickie Duncan & Barbie Sharp (Shen-Paco); Mike Lackey (SVCR); Karen Tompkins (Timber Ridge School); Lana Hurt (Wall Residences); Angela Allmaras (Winchester Addiction Services); Julie Alexander (Winchester Medical Center); and Mary Zirkle & Evelyn Puig (Winchester Community Mental Health Center).

Affiliates Absent: Blue Ridge Opportunities; Community Alternatives of Virginia; Good Life Corporation; and Where the Heart Is.

Others Present: Darrell Callis; Valenthia Mack; David Harrison; Dinari Kelly; Kevin Trice; Patricia Kidd; and Tymisha Robinson.

Call To Order: Ms. Decker called the meeting to order at 6:06 p.m. and welcomed everyone. She thanked Timber Ridge for hosting and everyone for coming.

Meeting Minutes: Ms. Snider made a motion to approve the May 8, 2012 minutes, Ms. Brown seconded and the motion carried.

Public Comments: None.

Comments by LHRC Affiliates or Members:

- Ms. Tompkins from Timber Ridge School announced that Ms. Eileen Martelli will be joining their staff as the new Clinical Director.

Advocate Update:

Mr. Seymour told the affiliates that they must notify both the Human Rights Advocate and the LHRC of any policy or procedure changes that affect consumers of services. An example would be house rules. Also, staff human rights trainings must be done at the time of hire and annually thereafter. Both Mr. Seymour and Mr. Collins are willing to assist programs with trainings, and advised that there is also a taped presentation available.

Mr. Collins encouraged all programs to consult with the Human Rights Advocates with respect to difficult cases; the department is currently very focused upon issues related to moving consumers from the state training center to the community.

Program Reports:

Ms. Decker asked SVCR about a corrective action plan that was to be completed in August, per their report to the LHRC. She asked that SVCR provide the LHRC with information regarding its implementation. There were no other questions regarding the program reports.

There was discussion regarding the quarterly versus annual reports submissions to the LHRC. Mr. Gleason advised that he would have Ms. Bundrick provide information to the LHRC affiliates regarding the matter.

Old Business: None.

New Business: NW Works requested approval of their new discharge policy that specifically addressed individuals with Alzheimer's and other forms of dementia Ms. Brown made a motion to approve, Ms. Ricker seconded and the motion carried. Ms. Hurt from Wall Residence requested affiliation of two new program sites Ms. Snider made a motion to approve, Ms. Ricker seconded and the motion carried. Mr. Collins will notify the licensing agent of this action. Mr. Callis from Decision Points, LLC requested temporary affiliation Ms. Brown made a motion to approve, Ms. Snider seconded and the motion carried. Corum Human Services requested permanent LHRC affiliation. This was deferred until such a time as the organization receives a department license. Corum Human Services will continue as a temporary affiliate until then. The LHRC did not approve National Counseling Group's request to allow affiliation of programs in the Rappahannock-Culpepper area with the Northwestern LHRC. Based upon discussion following the National Counseling Group request, it was agreed that the LHRC would put together a work group regarding affiliation requests from out of area programs. At the time of the meeting, Ms. Decker and Ms. Cassie Phipps agreed to be part of that work group. Other members should advise Ms. Bundrick of their interest.

Scheduling of 2013 meetings: February 12- Grafton, May 14- Lutheran Family Services, August 13- Timber Ridge, and November 12- Winchester Medical Center.

Adjournment: The meeting was adjourned at 7:45. The next meeting of the LHRC will be at Northwestern Community Services Board.

Executive Session: Ms. Decker made a motion that the LHRC convene into closed session to discuss confidential client matters pursuant to the protection of privacy exemption as noted in Virginia Code Section 2.2-3711 (A) (4). Ms. Brown seconded and the motion was approved.

Executive session was adjourned at 8:10 where it is certified that only confidential client matters were discussed.

During the Executive Session:

- 1) The LHRC met with representatives from Grafton School.

Respectfully Submitted by: _____
Catherine E. Bundrick, NWCS Administrative Assistant

Jeannie Decker, Chair

Mark Gleason, LHRC Liaison