

## Northwestern Local Human Right Committee

The next scheduled meeting of the Northwestern Local Human Right Committee will be on May 14, 2013 at Lutheran Family Services.

### MINUTES OF THE FEBRUARY 12, 2013 LHRC MEETING

The February 12, 2013 meeting of the Northwestern Local Human Rights Committee was held at Grafton in Winchester, VA.

**Members Present:** Ms. Jeannie Decker; Ms. Joanne Ebersole; Ms. Audrey Brown; Ms. Carol Ricker; and Ms. Jean Snider.

**Affiliates Present:** Mark Seymour (Advocates); Christine Hartman (Crossroads Counseling Center, Inc.); Brian Kesner & D. Brill-Tharpe (Community Alternatives of VA); Heidi Fields (Family Preservation); Clif MacDonald & Tammy MacDonald (Good Life Corporation); Amy Smith, Kelly Coffman, & Tony Sanders (Grafton); Kesia Gwaltney (Heart Havens, Inc.); Eddie Cassidy (Lord Fairfax House); Cassie Purtlebaugh, Christina Coleman, & Artea Ambrose (Lutheran Family Services); Paul Scardino (National Counseling Group); Mark Gleason (NWCSB); Emily Johnson (NOVA Family Services, Inc.); John Brauer, & Melanie Bounds (NW Works); Mickie Duncan, & Barbie Sharp (Shen-Paco); Debbie Young (SVCR); Karen Tompkins (Timber Ridge School); Lana Hurt (Wall Residences); Angela Robertson (Winchester Addiction Services); and Julie Alexander (Winchester Medical Center).

**Affiliates Absent:** Blue Ridge Opportunities; Bridging the Gaps; Creative Family Solutions; Intensive Supervision; Where the Heart Is; and Winchester Community Mental Health Center.

**Others Present:** Duane Callis and Katie Bundrick.

**Call To Order:** Ms. Decker called the meeting to order at 6:00 p.m. and welcomed everyone. She thanked Grafton for hosting and everyone for coming.

**Meeting Minutes:** Ms. Brown made a motion to approve the November 13, 2012 minutes, Ms. Snider seconded and the motion carried.

**Public Comments:** None.

#### **Comments by LHRC Affiliates or Members:**

- Mr. Gleason from NWCSB sent out an email prior to the meeting requesting assistance with the LHRC secretary role. Ms. Cassie Purtlebaugh has volunteered to do this. Affiliates were asked to donate money to help with the cost of postage and supplies. NWCSB has been incurring many of these costs since 1988. The 2013 affiliation agreements are due to Ms. Katie Bundrick by February 28<sup>th</sup>.

- Ms. Purtlebaugh from Lutheran Family Services informed the board that the subcommittee met to expand program sites that aren't in the NWLHRC catchment area. An email was sent out outlining this meeting and the minimum requirements that needed to be met. The expertise of each type of agency associated with the LHRC is needed. If you are interested in helping there is a signup sheet circulating.
- Ms. Tompkins from Timber Ridge School stated that they just received a 5 year accreditation from SACS.
- Ms. Hurt from Wall Residences informed the board that they have just hired a third program manager.
- Ms. Robertson from Winchester Addiction Services stated that they are looking to open another location in Front Royal. Currently, they are working on the lease.
- Ms. Hartman from Crossroads Counseling Center, Inc. stated that Crossroads Counseling Center and Children's Services of Virginia have separated. This has been changed through licensure.
- Ms. Smith from Grafton was pleased to announce that this week they have completed renovation at their Ruth Birch Center. Some administration offices were moved and these rooms were renovated for new classrooms.
- Mr. Brauer from NW Works announced that they are working on some new programs. One is the community assistance program. They are currently looking at eight different service areas to use for this program.
- Ms. Fields from Family Preservation informed the board that they have formed a behavioral treatment team at the state level. They will now provide an in house training manual and exam. This will allow them to give employees internal credentials that shows competency of working with these services.
- Ms. Alexander from Winchester Medical Center informed the board of a presentation on February 19<sup>th</sup>. WMC will provide more information about this at the next LHRC meeting.
- Ms. MacDonald from Good Life Corporation briefly discussed the START program and the positive experience they had.

### **Advocate Update:**

Mr. Seymour thanked Ms. Bundrick for her help with the LHRC. This has been a year of changes at the Department. First, the Human Rights regulations will be changing. They are currently under review and Mr. Seymour is not sure what the process will consist of. This time an outside, contractual agency will be hired to review these regulations. Second is the implementation of the electronic CHRIS system. There will be a training for phase one on March 6<sup>th</sup> and March 13<sup>th</sup> with phase one going online March 26<sup>th</sup>. This is part of the DOJ settlement and Mr. Seymour will keep everyone posted on how this implementation is going. The new Western State Hospital is getting ready to open in September of 2013. This new campus will be self contained. On March 27<sup>th</sup> from 1-3 p.m. there will be a regional human rights training for providers at NW Works in Winchester. This is open for anyone that wants to attend including committee members.

**Program Reports:** None.

**Old Business:** None.

**New Business:** Ms. Hurt from Wall Residences requested affiliation of two new sites Ms. Brown made a motion to approve, Ms. Snider seconded and the motion carried. Mr. Kesner from Community Alternatives requested affiliation of a new 5 bedroom group home located at 210 Meghan Drive in Woodstock Ms. Brown made a motion to approve, Ms. Snider seconded and the motion carried. Ms. Smith from Grafton requested approval of the use of a body suit with guardian consent. Ms. Brown made a motion to accept the use of the body suit with a review of this at the next LHRC meeting, Ms. Snider seconded and the motion carried.

**Adjournment:** The meeting was adjourned at 7:11. The next meeting of the LHRC will be at Lutheran Family Services.

**Executive Session:** Ms. Decker made a motion that the LHRC convene into closed session to discuss confidential client matters pursuant to the protection of privacy exemption as noted in Virginia Code Section 2.2-3711 (A) (4). Ms. Brown seconded and the motion was approved.

Executive session was adjourned at 7:25 where it is certified that only confidential client matters were discussed.

During the Executive Session:

- 1) Shen-Paco was given approval to implement a restraint for one of their clients.

Respectfully Submitted by: \_\_\_\_\_  
Catherine E. Bundrick, NWCS Administrative Assistant

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Jeannie Decker, Chair

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Mark Gleason, LHRC Liaison