

## Northwestern Local Human Right Committee

The next scheduled meeting of the Northwestern Local Human Right Committee will be on February 7, 2012 at Lutheran Family Services in Winchester, VA.

### MINUTES OF THE NOVEMBER 8, 2011 LHRC MEETING

The November 8, 2011 meeting of the Northwestern Local Human Rights Committee was held Winchester Medical Center in Winchester, VA.

**Members Present:** Ms. Jeannie Decker, Chair; Ms. Jean Snider; Ms. Audrey Brown; and Ms. Joanne Ebersole

**Affiliates Present:** Chuck Collins & Mark Seymour (Advocates); Cathy Wolfe-Heberle (Blue Ridge Opportunities); Denise Wiitala McFall (Bridging the Gaps, Inc.); Eileen Martelli (Children's Services of VA); Scott Worley (Creative Family Solutions); Heidi Fields (Family Preservation, Inc.); Clif MacDonald (Good Life Corporation); Kelly Coffman (Grafton); Heather Wilhide & Lanette Wood (Heart Havens, Inc.); Eddie Cassidy (Lord Fairfax House); Cassie Phipps & Artea Ambrose (Lutheran Family Services); Troy Payne (National Counseling Group); Mark Gleason (NWCSB); Emily Johnson (NOVA Family Services, Inc.); Troy Hawkins & Glenda Anderson (NW Works); Janeas Munden (Robert E. Rose Memorial); Mickie Duncan & Barbie Sharp (Shen-Paco); Ralph Combs (SVCR); Karen Tompkins (Timber Ridge School); Lana Hurt & Erika Funkhouser (Wall Residences); Gayle Shanholtz (Winchester Medical Center); and Mary Zirkle (Winchester Community Mental Health Center).

**Affiliates Absent:** A Place to Call Home; Community Alternatives; Intensive Supervision; and Where the Heart Is.

**Others Present:** Ms. Katie Bundrick; Ms. Gretta Doering; Ms. Lindsey Hodson; Ms. Angela Allmaras; and Ms. Patricia Kidd.

**Call To Order:** Ms. Decker called the meeting to order at 6:05 p.m. and welcomed everyone. She thanked Winchester Medical Center for hosting and everyone for coming.

**Meeting Minutes:** Ms. Decker made a motion to approve the November 9, 2010; January 18, 2011; March 8, 2011; May 10, 2011; and July 12, 2011 minutes in good faith, Ms. Snider seconded and the motion carried.

**Public Comments:** None.

#### **Comments by LHRC Affiliates or Members:**

- Ms. Shanholtz from Winchester Medical Center announced that they have added six new beds which will be opening soon.

- Ms. Phipps from Lutheran Family Services was pleased to announce that they have moved into their new office located at 225 East Pall Mall Street in Winchester. The next LHRC meeting will be held at this location.
- Mr. MacDonald from Good Life Corporation informed the board that their licensure review was at the beginning of September. They received a three year license with no citations.

### **Advocate Update:**

Mr. Collins discussed the Human Rights newsletter which was written in response to the Department of Justice. The topic of how to lower the population in training centers was addressed. The State of Virginia and the Department of Justice were supposed to come to a consent agreement but this hasn't happened yet. Hopefully, by the end of the calendar year an agreement will be in place. The new Western Sate Hospital is about  $\frac{3}{4}$  done. It is on schedule to open April of 2013. Mr. Collins introduced Ms. Gretta Doering who now serves on the state board for the Department of Behavioral Health. Ms. Doering briefly discussed her experience so far on the state board.

Mr. Seymour briefly discussed VICAP. A question was asked about a child who was able to receive individual assessment. The legal guardian lived out of state and the child had lived with their uncle for a number of years. This question was taken to the central office and was given to DMAS.

**Program Reports:** Ms. Decker clarified areas of the new reporting system for the affiliates. On the reports where it asks for the name of provider LHRC liaison, it is asking for the affiliate's individual liaison that represents them at meetings. The number of individuals served by the reporting affiliations is needed. Each organization is expected to submit three quarterly reports and one annual report each year. There will be no annual reports for the February meeting. Mr. Collins will revisit this topic at the next LHRC meeting.

**Old Business:** None.

**New Business:** Mr. Worley from Creative Family Solutions requested permanent affiliation Ms. Snider made a motion to approve, Ms. Brown seconded and the motion carried. Ms. Anderson from NW Works requested approval of changes to their general rules of conduct Ms. Brown made a motion to approve, Ms. Snider seconded and the motion carried. Mr. MacDonald from Good Life Corporation requested a one year restrictive treatment plan consisting of bed rails on a patents bed. Ms. Snider made a motion to accept this one year restrictive treatment plan, Ms. Brown seconded and the motion carried. Ms. Johnson from NOVA Family Services requested approval of their revised program rules Ms. Brown made a motion to approve, Ms. Snider seconded and the motion carried. Ms. Kidd from CORUM Human Services requested temporary affiliation contingent upon licensure Ms. Snider made a motion to approve, Ms. Brown seconded and the motion carried. Ms. Allmaras from Winchester Addiction Services requested temporary affiliation contingent upon licensure Ms. Brown made a motion to

approve, Ms. Ebersole seconded and the motion carried. Ms. Hurt from Wall Residence requested consolidation of affiliation in region one Ms. Brown made a motion to approve, Ms. Snider seconded and the motion carried. Ms. Hurt also requested the approval of renewal restraints that had been approved previously Ms. Snider made a motion to approve, Ms. Brown seconded and the motion carried. Ms. Hurt requested the approval of two new providers Ms. Brown made a motion to approve, Ms. Snider seconded and the motion carried. Ms. Zirkle from Winchester Community Mental Health Center shared with the board that they are now providing PHP services. Mr. Gleason from Northwestern Community Services Board requested the approval of changes made to page two of their PSR Behavioral Guideline Ms. Brown made a motion to approve, Ms. Snider seconded and the motion carried. Ms. Phipps from Lutheran Family Services told the board that they are now offering Behavioral Treatment Services. Lutheran Family Services is also surrendering their joint affiliation with Harrisonburg due to not renewing their license in that area. A motion was made by Ms. Brown to make Ms. Snider the vice chair, Ms. Ebersole seconded and the motion carried. Ms. Snider made a motion to make Ms. Brown the secretary, Ms. Ebersole seconded and the motion carried.

**Adjournment:** The meeting was adjourned at 7:46. The next meeting of the LHRC will be at Lutheran Family Services in Winchester.

**Executive Session:** Ms. Decker made a motion that the LHRC convene into closed session to discuss confidential client matters pursuant to the protection of privacy exemption as noted in Virginia Code Section 2.2-3711 (A) (4). Ms. Snider seconded and the motion was approved.

Executive session was adjourned at 8:07 where it is certified that only confidential client matters were discussed.

During the Executive Session:

- 1) Good Life Corporation next of friend Authorized Representative placement was approved.
- 2) Heart Havens next of friend Authorized Representative placement was approved.

Respectfully Submitted by: \_\_\_\_\_  
Catherine E. Bundrick, NWCS Administrative Assistant

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Jeannie Decker, Chair

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Mark Gleason, LHRC Liaison

