

Northwestern Local Human Right Committee

The next scheduled meeting of the Northwestern Local Human Right Committee will be on February 11, 2014, at Grafton, Ruth Birth Center. Please go to www.nwcsb.com for directions and meeting information.

MINUTES OF THE NOVEMBER 12, 2013, LHRC MEETING

The November 12, 2013, meeting of the Northwestern Local Human Rights Committee was held at Winchester Medical Center Conference Center, Winchester, Virginia.

Members Present: Jeannie Decker; Audrey Brown, Jack Starry, Shelley Drago; Carole Ricker; Joann Ebersole

Advocates Present: Chuck Collins

Affiliates Present: Lutheran Family Services of Virginia (Cassie Purtlebaugh); Timber Ridge School (Karen Tomkins); NW Works (Glenda Anderson & Troy Hawkins); Intensive Supervision & Counseling (Christian Rousseau); Lord Fairfax Halfway House (Eddie Cassidy); Grafton (Megan Johnson & Kelly Coffman); Valley Health/WMC (Julie Alexander); Winchester Addiction Services (Joemy Zergierski); Shen-Paco Industries, Inc. (Mickie & Barbie Stroup); Shenandoah Valley Community Residences; Community Alternatives of Virginia (Jay Salesky); VABODE/Decision Point, LLC (Darrell Callis); Bridging the Gaps, Inc. (William Orth); Winchester Medical Center (Randy Reed); Creative Family Solutions, Inc. (Mary A. Gray); Creative Family Solutions (Scott Worley); Wall Residences (Lana Hurt); NOVA Family Services; Community Residences; Family Preservation Services, Inc. (Heidi Fields & Denise Britt); CORUM Human Services (Patricia Kidd); Winchester Community Mental Health Center (Mary Zirkle); Heart Havens; Good Life (Clif & Tammy MacDonald); National Counseling Group (Paul Scardino); Crossroads Counseling Center (Christy Hartman)

Affiliates Absent: Blue Ridge Opportunities; Heart Haven; Where the Heart Is

Call To Order: Jeannie Decker called the meeting to order at 6:08 p.m. and welcomed everyone. She thanked Winchester Medical Center for hosting and everyone for coming.

Meeting Minutes: Audrey Brown made a motion to approve the August 13, 2013, minutes. Carole Ricker seconded the motion. Motion carries.

Public Comments/Comments by LHRC Affiliates or Members

1. Reports – 10 copies should be mailed or dropped off to Katie Bundrick at Northwestern Community Services Board for the next meeting. See tonight's agenda for specific information regarding those copies.
2. Lutheran Family Services – Essential Pieces Bag & Basket Bingo – raised over \$7,000 to help children and their families who are affected by Autism

Advocate Update

Chuck Collins Update:

1. Compliance with DOJ Agreement – highest priority in the Department (DBHDS)
 - a. Chuck has conducted several pre-admission visits for individuals coming out of training centers to be prospectively placed in the community
 - b. Chuck has been really impressed with what providers are doing to accommodate this change
 - a. Looks at property – how it looks, is it appropriate for the consumer?
 - b. Qualifications/experience of staff and how their skills sets match with the specific needs of the client – if you are prospective agency, you should know all of the information pertinent to placing this individual
 - c. START program – Lana has been helpful in this regard specific to setting up trainings/orientations
 - a. We need START to be a successful entity in order for the DOJ Settlement to work in this community
 - b. Mathematics – only one program that is a 6 bed group home in Charlottesville, but this is the program for this region. Would be optimal to have one program in each locale
2. Western State Hospital – Chuck’s office is at the new hospital, but all of the patients are at the old hospital. Set to move 180 patients on October 29; however, October 26, fire marshal visited and required changes. Move now changed to Thanksgiving/Early December. No date officially set at this time. Capacity is 246 at new Western State Hospital.
3. Status of new Human Rights regulations revision – We are a bit delayed where this is concerned. The process is that the draft set of regulations is sent to state board; state board must approve regulations and then they are put out for public comment. At this time, we are thinking public comment will occur around Spring, 2014. The rights, themselves, will not be changed. What will change is the complaint resolution process and the role of the LHRC. Rights will remain in-tact.
4. CHRIS system – working on system – this is the system as it is. We have to do it. We will get through it.

Q&A

Clif MacDonald stated that he cannot access or register any information in CHRIS – reason is because basically CHRIS system is so old that it will not mesh with newer versions of Internet Explorer or Fox Fire or Chrome. Clif reported that he was told to continue to report the way he has always reported.

Mark Seymour Update: Not present for this meeting

Program Reports:

- NOVA Family Services, Incorporated
- NW Works
- Lutheran Family Services of Virginia
- Shen-Paco Industries
- Shenandoah Valley Community Residences

- Wall Residences – requests signature
- Winchester Medical Center

There were no questions from members on these reports.

Old Business:

1. **Non-local site affiliation forms**
 - a. **Motion to amend policy and procedure to include only counties that are bordering the Lord Fairfax planning district made by Audrey Brown, seconded by Carole Ricker, motion carries.**
 - b. **For clarification: forms and procedure for non-local site affiliation accepted, but includes only counties that are bordering the Lord Fairfax planning district.**
 - i. **Mark Gleason will clarify counties**
2. **May meeting location changed to LFSVA – form will be updated by Cassie on NWCSB website**

New Business:

Program Requests

- Winchester Medical Center
 - Structured Outpatient Program (Randy Reed) – Intensive Outpatient Services to address significant psychiatric issues (6-8 clients per day, 4 staff); 55 years and older
 - 1014 Amherst Street, Winchester, VA 22601
 - Motion to approve affiliation made by Audrey Brown, seconded by Carole Ricker – motion carries
 - Review of Patient Handbook (Randy Reed)
 - Chuck has reviewed the handbook and he has paid particular attention to patient rights in the hospital. Chuck gives his endorsement
 - Motion to approve review of patient handbook made by Audrey Brown, seconded by Carole Ricker – motion carries
- Lutheran Family Services of Virginia
 - After-School Therapeutic Day Treatment Program (Christina Coleman, Artea Ambrose)
 - Motion to approve affiliation made by Jack Starry, seconded by Audrey Brown – motion carries
- Creative Family Solutions
 - New Office Space, Front Royal, VA (Scott Worley)
 - Committee notified, Chris Cart has been informed
 - 210 East Main Street, Front Royal, Virginia 22630
 - Motion to affiliate new office space made by Audrey Brown, seconded by Carole Ricker – motion carries

- Grafton
 - Use of protective helmet and gloves
 - Asking for consideration to use helmet due to SIB, using as extra measure to keep client safe; Doctor's permission has been obtained, parent requested, signed consent by LAR
 - Motion to accept use of protective gloves pending receipt of prescription and consent – to be sent to Cassie Purtlebaugh (cphipps@lfsva.org) (please send picture, as well)
- Northwestern Community Services Board (Mark Gleason)
 - New crisis intervention program – Ukeru
 - No longer using CPI for reasons discussed in the Spring
 - We have run through training, staff likes it, very successful in our environment (no restraint program).
 - LHRC Secretary Rotation – proposed 2 year term
 - Motion to amend bi-laws so that the term is rotated every 2 years
 - Motion to be taken under advisement
 - Please send suggestions to Jeannie Decker
 - Agenda to be added to next meeting – job description
- Family Insight
 - Request for “dis-affiliation” – approved
- Wall Residences
 - Cousin providing service in Linden, VA, recently got a waiver, would have otherwise been homeless. Wants to stay with this family (1 client, male, 26 years old)
 - Motion to approve all requests submitted to Jeannie and requested by Lana in paperwork reviewed by Chuck – Audrey Brown made motion, Carole Ricker seconded – motion approved
- CORUM – Per Chuck, submit packet which includes doctor authorization, LAR consent (person presently using device with MD's permission and consent) – please submit this to Katie Bundrick (ADD TO AGENDA FOR NEXT MEETING)
- Decision Points – Associated Behavioral Outcomes & Developmental Experts of Virginia, Inc.
 - Decision Points is being operated by VABODE
 - Affiliation should be classified under VABODE/Decision Points
 - Liaison – Darrell Callis decisionpointslc@yahoo.com

Adjournment: The meeting was adjourned at 7:29 by Jeannie Decker. The next meeting of the LHRC will be at Grafton, Ruth Birch Center, on February 11, 2014, at 6:00pm.

Executive Session:

There was no executive session this evening.

Respectfully Submitted by: _____
Casalyn Phipps Purtlebaugh, MA, LHRC Secretary

Jeannie Decker, Chair

Mark Gleason, LHRC Liaison