

## Meeting Minutes



6:30 p.m.	<b><u>Call to Order</u></b> Chairwoman Seal called the meeting to order at 6:30 p.m.
6:30 p.m.	<b><u>Roll Call</u></b> Ms. Hannigan completed the roll call.  <b><u>Board Members Present:</u></b> <div> Chairwoman Dominika Seal  Treasurer Reverend David Howard  Ms. Sherry Arey  Ms. Linda Bodkin  Chief Kahle Magalis </div> <b><u>Board Members present via Zoom:</u></b> Ms. Elisabeth Alger <b><u>Board Members Absent:</u></b> Ms. Lisa Goshen <b><u>Staff Present:</u></b> <div> Mr. Mike Elwell  Ms. Andrea Bieber  Ms. Alexandra Hannigan </div> <div> Vice Chairwoman Sandra Dunkle  Mr. MacArthur Payne  Dr. Philip Pate  Ms. Deborah Rockwell  Ms. Jennifer Coker   Mr. Gus Morrison   Ms. Katie Heritage  Mr. Greg Gutmeir  Mr. Alexander Waddell </div>
6:35 p.m.	<b><u>Approval of Minutes/Agenda</u></b> Vice Chairwoman Sandra Dunkle made a Motion to Approve the Minutes from the May 18 <sup>th</sup> , 2022 meeting. Mr. MacArthur Payne seconded, and the motion carried.
6:40 p.m.	<b><u>Opening Comments/Welcome</u></b> Chairwoman Seal welcomed all in attendance and reminded everyone that there will be no Board meeting held in July.
6:40 p.m.	<b><u>Presentation of NHS Donation Check</u></b> Several members of the Warren County High School National Honor Society were present to present the donation check to Northwestern.
6:45 p.m.	<b><u>New Employee Introduction</u></b> Mr. Elwell introduced new employees who were present via Zoom.

## Meeting Minutes

6:50 p.m.	<b><u>Public Comments</u></b> None.
7:00 p.m.	<b>Committee Reports</b> <b><u>Executive Committee</u></b> <b><u>Property/Program Committee</u></b> <ul style="list-style-type: none"><li>• <b>Northern Clinic Branding</b></li></ul> Several branding options were discussed. Discussions will continue in August. <ul style="list-style-type: none"><li>• <b>Northern Clinic Update</b></li></ul> An update was provided by Ms. Heritage on the Northern Clinic. <ul style="list-style-type: none"><li>• <b>Luray Clinic Purchase Update</b></li></ul> An update was provided by Ms. Heritage on the Luray clinic purchase. <b><u>Human Resources/Finance Committee</u></b> <ul style="list-style-type: none"><li>• <b>FY2022-2023 Budget</b></li></ul> <b><u>Governance/Public Relations Committee</u></b> <ul style="list-style-type: none"><li>• <b>Website Updates</b></li></ul> The decision was made to create a new website internally. A website demo will be brought before the Board in August.
7:30 p.m.	<b>Executive Director Report</b> <ul style="list-style-type: none"><li>• <b>DBHDS Commissioner Visit</b></li></ul> Mr. Elwell provided an update on the DBHDS Commissioner's visit. <ul style="list-style-type: none"><li>• <b>Crisis Update</b></li></ul> Mr. Elwell provided an update on the Crisis issues. <ul style="list-style-type: none"><li>• <b>Licensed and License Eligible Staffing Issues</b></li></ul> Mr. Elwell provided an update on the on-going staffing issues pertaining to Licensed and License Eligible staff. <ul style="list-style-type: none"><li>• <b>COVID Update</b></li></ul> Mr. Elwell provided an update on COVID.
7:45 p.m.	<b><u>Budget Presentation</u></b> A Budget Presentation was given by Mr. Greg Gutmeir.
8:15 p.m.	<b><u>Other Business/Questions</u></b> None.
8:30 p.m.	<b><u>Adjourn</u></b> The meeting was adjourned by Chairwoman Seal at 7:28 p.m.



# Northwestern Community Services Board



**Location:** Warren Clinic 2<sup>nd</sup> Floor Board Room



**Date:** June 15, 2022



**Time:** 6:30 p.m.

## Meeting Minutes

GIVEN UNDER MY HAND, this 17<sup>th</sup> Day of August, 2022.

  
Alexandra E. Hannigan, Administrative Office Manager