



BOARD OF DIRECTORS –REGULAR MEETING

Wednesday, February 21, 2024

Agenda	Owner
Attendance: Bisma Y. Sheikh, Sara Dorr, Katie Jordan, Sandra Dunkle, Kahle Magalis, Elisabeth Alger, Chris Rinker, Mary Orndorff, Charolette Eriksson, Jen Coker, Lisa Goshen, Kelly Storey	
1. Call to Order, Opening Comments and Welcome The meeting was called to order at 6:00 pm. Ms. Dunkle welcomed new board members: Bisma Sheikh of Clarke County, Sara Dorr of Frederick County and Kelly Storey of Shenandoah County.	Dunkle
2. Approval of Minutes Ms. Jordan moved to approve the minutes. Motion seconded and passed.	Dunkle
3. Approval of Agenda Ms. Alger moved to approve the agenda. Motion seconded and passed.	Dunkle
4. Statement of Issues/Concerns None	All Directors
5. Public Comment None	All
6. Executive Session Executive session began at 6:05 pm to discuss personnel matters pursuant to Virginia Code Section 2.2-3711. The discussion during the executive session was held in accordance with the stated purpose and was certified by the attendees. The board returned to open session at 6:54 pm.	
Motions from Executive Session Mr. Magalis moved to: “To prepare for the transition as we come up to Katrina McClure’s last day with the agency, I make a motion that the Chair of the Board appoint a team	

<p>of senior staff representing a multidisciplinary team to take on the day-to-day operations of the Agency until the new executive director is in place. Once the team has accepted their appointment, Ms. McClure will shift to a primarily advisory role, supporting the team as it learns and executes on these new responsibilities. The new leadership team will receive compensation for their services to recognize added responsibilities. The new leadership team will report directly to the board chair.”</p> <p>Aye: 10 Nay: 2 Motion passed.</p>	
<p>7. Reports</p> <p>i. CEO</p> <ul style="list-style-type: none"> a. Last fall, NWCSB partnered with DBHDS and their contractor, Allied Universal, for the Warren Clinic location to serve as hub for alternative transportation for people in crisis under a TDO. The pilot launches at the beginning of March. “The partnership aims to reduce response time, allowing law enforcement officers to return to their duties promptly while facilitating quicker access to treatment for individuals in need. Allied Universal, operating under a state contract, has been recruiting and training its staff for the rollout for months.” b. Page County Drug Court underwent its third and final implementation evaluation. The results were largely positive with a retention rate of 72.7% compared to the statewide average of 49.6%; 96.4% rate of goal attainment; and the determination that “the program is a fiscally efficient model for diverting incarceration.” c. Chapin House is now closed, and NWCSB is grateful to the Chapin House staff. Most will be moving into other roles in NWCSB with a bonus while others elected to separate and take the severance package option. d. NWCSB is now offering SDA at the Berryville Clinic to make intake assessments more accessible. Alexandra Hannigan hosted the Clark County’s Citizens Academy for a tour of the Clinic. e. A multi-disciplinary committee selected a vendor after a rigorous RFP process for an integrated HR information system and enterprise resource planning system. Jon Munch, CFO, will soon begin negotiations. 	<p>McClure</p>

<p>f. Shenandoah County Sheriff's office and NWCSB are partnering to form a co-response model for mental health visits and crisis response.</p> <p>g. Ms. McClure emphasized that space constraints, particularly at the Shenandoah Clinic, Prosperity Ave, and Winchester locations, will constrain NWCSB's ability to expand services and access, particularly for office-based services like therapy, which will be necessary to achieve the goal of 50% increase in client volume by June 2025.</p> <p>ii. Board Committees</p> <p>a. Executive Committee</p> <p>b. Executive Director Search Committee There are currently two scheduled dates for interviews. Five virtual interviews will take place with in-person interviews to follow with 2-3 finalists. The goal is to vote on the final candidate at the next Board meeting. Rough dates for all interviews are March 8th, 13th, and 19th. The Search Committee are optimistic about the strong pool of candidates.</p> <p>c. Properties & Program Committee The committee met in December and was able to provide a chart pertaining to the programs at each property.</p>	<p>Dunkle Coker Goshen</p>
<p>8. Old Business</p> <p>a. Valley Health Meeting. Board members were invited to attend a monthly meeting at Valley Health. The board chair will seek more information pertaining to the nature of the meeting.</p>	<p>Dunkle</p>
<p>9. New Business</p> <p>a. Annual Conflict of Interest Attestation Requirement Board members signed their "Conflict of Interest" Statement</p> <p>b. Employee Manual Board members requested further information regarding the changes made to the manual. Board members will review all new changes and potentially vote for approval of the new manual at the next meeting.</p>	<p>McClure McClure</p>
<p>10. Announcements</p> <p>a) On behalf of the selection committee, "the board will hold a closed meeting within 15 days for the purposes of interviewing the next Executive Director."</p>	<p>All</p>

b) Behavioral Health Docket had their first graduate.	
11. Call to Adjourn 8:00 pm	Dunkle