



BOARD OF DIRECTORS – Special Meeting

Tuesday, March 5, 2024, 6:00 PM

Agenda	Owner
Attendance: <u>Board Members Present</u> Kahle Magalis, Sandra Dunkle, Jennifer Coker, Elisabeth Alger, Lisa Goshen, Katie Jordan, Kelly Storey, Sara Dorr, Mary Orndorff, Sharon Surratt <u>Board Members Absent</u> Charolette Eriksson, Chris Rinker, Bisma Y. Sheikh <u>Staff Present</u> Morgan Ward, Kristina Falkenberg, Barbie Kibler, Andrea Bieber	Ms. Ward, Executive Assistant
1. Call to Order, Opening Comments and Welcome The meeting was called to order at 5:59 pm. Ms. Dunkle welcomed a new board member: Sharon Surratt of Page County. Sharon is a 20-year resident of Page County and worked as an RN for Northwestern in the Page County clinic for 9 years.	Ms. Dunkle
2. Approval of Agenda Mr. Magalis motioned to approve the minutes. Ms. Alger seconded. The motion passed.	Ms. Dunkle
3. Statement of Issues/Concerns Ms. Dunkle announced the interim ED committee. Ms. Andrea Bieber, Ms. Barbie Kibler and Ms. Crystal Jordan will serve on the committee until further notice.	Ms. Dunkle
4. Public Comment None	All
5. Executive Session Ms. Coker motioned to enter into closed session to consult with legal counsel and discuss personnel matters. Mr. Magalis seconded. Motion passed.	



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<p>The board entered into executive session at 6:05 to discuss personnel matters and seek legal counsel pursuant to Virginia Code Section 2.2-3711. Roll call vote was held to end closed session pursuant to VA Code 2.2-3712, verifying that “only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the meeting by the public body”.</p> <p>Ayes: Mr. Magalis, Ms. Dunkle, Ms. Coker, Ms. Alger, Ms. Goshen, Ms. Jordan, Ms. Storey, Ms. Dorr, Ms. Orndorff, Ms. Surratt</p> <p>Nays: 0</p> <p>The board returned to open session at 7:27 pm.</p>	
<p>6. Any Motions from Executive Session</p> <p>None</p>	
<p>7. Old Business</p> <p>None</p>	<p>Ms. Dunkle</p>
<p>8. New Business</p> <p>1. Transition Planning</p> <p>a. Ms. Dunkle introduced two of the members of the interim committee, Andrea Bieber and Barbie Kibler. The two committee members and the board of directors discussed what the committee would need to fulfill their roles and assigned actionable duties to the committee.</p> <p>i. Divide current ED direct reports so that there is clarity among staff regarding who they report to.</p> <p>ii. Create a list of things that are needed prior to the departure of the current ED that will allow them to fulfill their role as interim committee.</p> <p>2. Cathy Welch Presentation</p> <p>a. Gave guidance throughout meeting</p>	<p>All</p>



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3. Discussion regarding further Executive Committee meetings needed to ensure a stable transition. Included discussion regarding FOIA requirements.	
9. Meeting Recap – Action Items and Motions Presented. None	
10. Call to Adjourn 7:48	Ms. Dunkle