



## **Interim Executive Director's Report – March 20, 2024**

### **1) Activity Since Appointment to Leadership Team March 08, 2024**

- a) Met with Executive Committee – March 08, 2024
- b) Convened as Leadership Team to organize daily meeting time and areas
  - i) Created [InterimLeadershipTeam@nwcsb.com](mailto:InterimLeadershipTeam@nwcsb.com) email group and TEAMS channel for Leadership Team
  - ii) Met daily as a Leadership Team
- c) Attended VACSB ED Forum Meeting – March 12, 2024, from 10 am – 2 pm (AB)
- d) Sent Introduction email to all NWCSB staff
- e) Attended ED Regional Meeting, 3/15/24 (AB)
- f) Interviewed CFO candidate and offer accepted. (BK and JM) Start date 3/27/24
- g) Assigned FOIA officer (CJ)
  - i) Online training course required
  - ii) FOIA inbox created
- h) Update to staff on policies (CJ)
  - i) Accrual Cap
  - ii) Parental Leave Policy

### **2) Project Updates**

- a) Met with Aaron Clark and Jon Munch 3/13/24 on Children's MH Crisis and Child Psychiatry funding (BK)
- b) Children's Community Stabilization - Met with Aaron Clark regarding status of hiring staff, establishing workflows, and reworking the target number of individual's served, budget, and staffing plan (AB)
- c) Permanent Supportive Housing meeting 3/12/24 (AB and BK)
- d) Secured funding with DBHDS for the RFA Community-Based Substance Use Disorder Treatment Services Funding information (AB)
- e) ERP RFP – Negotiations underway with top vendor
- f) Health Ins. Broker RFP – Requests for BAFO from top two vendors has been made with hope to announce intent to award by next week

### **3) Miscellaneous**

- a) Special Use Permit from Catholic Diocese of Arlington – Public Hearing April 2<sup>nd</sup>
- b) Northern Virginia Daily article on Allied Universal Services/DBHDS Pilot Program

**Respectfully Submitted by Interim Executive Director Leadership Team**