



## BOARD OF DIRECTORS – REGULAR MEETING

### Wednesday, November 15, 2023, 6:00 PM

**Attendees:** Elizabeth Alger, Charolette Eriksson, Sandra Dunkle, Chris Rinker (virtual), Lisa Goshen, Kerry “Kahle” Magalis, Mary Orndorff

**Absent:** David Howard, Linda Bodkin

MEETING AGENDA	
1. Call to Order, Opening Comments and Welcome Ms. Dunkle called the meeting to order at 6:05pm and welcomed attendees. She expressed appreciation of Reverend Howard who will complete his term in December after nine years of service on the board.	Dunkle
2. Approval of Minutes Ms. Coker moved to approve the minutes. The motion was seconded and passed.	Dunkle
3. Approval of Agenda Mr. Magalis moved to approve the agenda. The motion was seconded and passed.	Dunkle
4. Statement of Issues/Concerns A statement was not made.	All Directors
5. Public Comment There was no public comment.	All
6. Reports <i>a. Board Committees</i> <i>i) Executive Committee</i> Ms. Dunkle provided an overview of agenda topics.  <i>ii) Finance/ Human Resources Committee</i> The committee met November 9 <sup>th</sup> and reviewed the Agency’s financial statements. The actuals are tracking closely to the budget. The annual audit is still in progress.  <i>iii) Governance/ Public Relations</i> Ms. Coker provided an overview of the new committee slate and recommended revisions that would be discussed in greater details in the New Business section of the agenda.  <i>b. CEO</i> Ms. McClure went over volume metrics for different program areas and how each program was trending over time. She updated the board on	Dunkle   Magalis   Coker   McClure



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progress in support of the People Strategy of the strategic plan, including planned pay increases for the qualified mental health providers and the employee engagement survey. A team is reviewing and evaluating vendors for the selection of a new accounting and HR system.	
7. Old Business	
<p>8. New Business</p> <p><i>a. Executive Committee Slate</i></p> <p>Ms. Coker presented the slate for the Executive Committee as follows:</p> <ul style="list-style-type: none"> <li>- Chair: Sandra Dunkle</li> <li>- Vice- Chair: Jennifer Coker</li> <li>- Treasurer: Kahle Magalis</li> <li>- Properties and Programs: Lisa Goshen</li> <li>- Governance &amp; Publicity: Elizabeth Alger</li> </ul> <p>Ms. Coker moved to accept the slate for the Executive Committee. The motion was seconded and passed.</p> <p><i>b. Bylaws Revisions</i></p> <p>Coker moved, seconded, and motion carried after some discussion.</p>	<p>Coker</p> <p>Coker</p>
<p>9. Announcements</p> <ul style="list-style-type: none"> <li>- Ms. Dunkle reminded attendees that the next meeting will occur January 17, 2024; there will not be a December meeting.</li> <li>- Chief Rinker praised Jessica Johnson’s service.</li> <li>- Charolette Eriksson thanked Northwestern Community Services Board staff, recalling the kindness she witnessed by a member of the crisis team towards a person in crisis.</li> </ul>	All
<p>10. Call to Adjourn</p> <p>Ms. Coker moved to adjourn the meeting. The motion was seconded and passed.</p>	Dunkle