



Board of Directors Work Session
Saturday, October 5, 2024

Minutes	
1. Welcome and Introduction	Ms. Coker called the meeting to order at 9:07 AM.
2. Attendance	<u>Board Members Present</u> Elisabeth Alger, Jennifer Coker, Bisma Sheikh, Lisa Goshen, Mary Orndorff, Chris Rinker, Sharon Surratt, Katie Jordan, Kelly Storey <u>Board Members Absent</u> Kahle Magalis, Charolette Eriksson, Sara Dorr <u>Staff/Public Attendance</u> Ellen Harrison, Morgan Ward
3. Conflict of Interest	Ms. Harrison introduced the new conflict of interest form that aligns with VA Code §2.2-3100. There was discussion regarding what constitutes a conflict of interest and the process to avoid such a situation.
4. 50th Anniversary Events	The Board was given invitations to the 50 th Anniversary Celebrations for each locality.
5. FOIA Training	Megan Rhyne from Virginia Coalition for Open Government provided a virtual presentation regarding FOIA and the Board's responsibilities in abiding by FOIA regulations.
6. By-Laws	Ms. Coker led the Board in discussions regarding the current by-laws and the proposed changes to them. <ul style="list-style-type: none">a. Executive Committee The board discussed the roles and responsibilities of the executive committee.b. Committee Structure The board discussed different options to restructure committees and ad-hoc committees. It was determined that the proposed committee structures would go into effect as of January 1, 2025. Further, the committees would elect their committee chair and then develop the committee roles and responsibilities.



7. Network Interruption

Ms. Harrison spoke to the board about a network interruption that took place and how NWCS is moving forward.

8. Meeting Adjourn

Ms. Coker closed the meeting at 12:05 PM.