



Northwestern
 COMMUNITY SERVICES BOARD
A Behavioral Health Agency
BOARD OF DIRECTORS – Training
Wednesday, March 18, 2026, 6:00 PM

Meeting Minutes

1. Elisabeth Alger opened the meeting welcoming everyone.

2. **Board Member Attendance**

Elisabeth Alger, Charolette Eriksson, Katie Jordan, Mary Orndorff, Chris Rinker, Amanda Whitson

Board Members Virtual Attendance

None

Board Members Absent

Lisa Goshen, Bisma Y. Sheikh, Sharon Kessler

Staff and Public Virtual

None

Staff and Public Attendance

Ellen Harrison, Morgan Ward, Crystal Jordan

3. **FOIA Training**

Megan Rhyne, the Director of the Alliance for Open Government, joined the board virtually and facilitated the annual FOIA training.

- Rule of 3: Three or more members of a public body are considered a meeting.
- Allowances to FOIA: Must site the statute and purpose
- If it is about public business, it is part of the public record.

4. **Annual Paperwork**

Board Members received annual paperwork.

5. **Approval of Minutes**

February 18, 2026

Mary Orndorff motioned to accept the February 18, 2026, meeting minutes as presented.

Charolette Eriksson seconded. Chris Rinker and Amanda Whiston abstained. The motion passed.

6. **Public Comment**

None



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7. Closed Session

Mary Orndorff motioned for the Board to enter into Closed Session pursuant to Virginia Code §2.2-3711, for the purpose of discussing personnel matters as relating to the CEO contract renewal. Further, moving to permit Crystal Jordan to join the closed session as their presence is necessary to aid in the discussion.

Amanda Whiston seconded. The Board entered closed session.

Charolette Eriksson motioned for the Board to reconvene in an open session and certify that, to the best of each member’s knowledge, only public business matters lawfully exempted from open meeting requirements and identified in the motion by which the closed session was convened were heard, discussed, or considered during the closed session. Mary Orndorff seconded. The Board entered open session.

Amanda Whiston motioned to move forward with the direct report survey as discussed in closed session. Mary Orndorff seconded. The motion passed.

8. Announcements

Morgan Ward showed the Board the location of all Board meeting notices, agendas, and minutes that are posted to NWCSB’s public website in compliance with FOIA.

9. Call to Adjourn

Katie Jordan motioned to adjourn. Amanda Whitson seconded. The meeting adjourned at 8:07 PM.

I, Mary Orndorff, Board Secretary, hereby certify that the foregoing minutes were duly approved by the Northwester Community Services Board, Board of Directors at its meeting held on 4/15/2026, and that they constitute a true and correct record of proceedings.



Signature

17/04/2026

Date



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